



Date: April 23, 2026

To: Crystal Bass, Tribal Administrative Director

From: Merida Kipp, Human Services Deputy Director, Interim AAOA
Manager

RE: AAOA Closure and YN Elder Employee Elder Day Participation

Respectfully requesting closure of the AAOA Building May 18th to 19th, 2026 to allow AAOA staff to assist in preparing for the AAOA hosted "Peace, Love and Memories" event on May 18th, 2026, and to participate in the Elders Day event on May 19th, 2026.

Also, request that Yakama Nation Elder Employees 55+ be allowed to attend the AAOA Elders Day event May 19th, 2026, as regular work time with **supervisor approval**. The Elders Day event will be hosted at the Yakima SunDome.

If there are any further questions, please contact me at x6060 or through email merida_kipp@yakama.com

Concur: _____

Crystal Bass, Tribal Administration Director