



Department of Revenue

Memorandum

To: Crystal Bass, Tribal Administrative Director
From: Julia Moya, Regulatory Program Director *Julia Moya*
Date: July 15, 2025
RE: **DOR** Office Closures FY25 & FY26 – Scheduled monthly Program meetings

The Department of Revenue is requesting permission to close our office to the public/programs to conduct a monthly staff meeting on the following dates and at the following times:

Wednesday, July 16, 2025, from 11:00 am – 12:00 pm

Going forward, our standing meeting will take place on the second (2nd) Tuesday of each month, unless it lands on a Holiday, from 11:00 am to 12:00 pm, as follows:

Tuesday, August 12, 2025
Tuesday, September 9, 2025
Wednesday, October 15, 2025
Wednesday, November 12, 2025
Tuesday, December 9, 2025
Tuesday, January 13, 2026
Tuesday, February 10, 2026
Tuesday, March 10, 2026
Tuesday, April 14, 2026
Tuesday, May 12, 2026
Wednesday, June 10, 2026
Tuesday, July 14, 2026
Tuesday, August 11, 2026
Tuesday, September 8, 2026

Normal business hours will resume at 1:00 pm. If you have any questions, please reach me by email at julia_moya@yakama.com, or by phone at Ext. 4650, additionally, DOR staff may all be reached at revenue@yakama.com. Thank you for your consideration and attention on this matter.

☒ Approved

☐ Disapproved

Crystal Bass
Tribal Administrative Director

7/16/25
Date