**REQUEST FOR PROPOSAL (RFP)**

**Washington Electrical Vehicle Charging Program [WAEVCP]**

**SUBMISSION DEADLINE: MAY 2, 2025, 4:00 P.M.**

THE INSTALLATION OF ELECTRIC VEHICLE CHARGING STATIONS

AND

ENTER INTO A CONTRACT WITH THE YAKAMA NATION

Yakama Nation Tribal Administration - Facility Management

401 Fort Road

Toppenish, Washington 98948

Phone: (509) 865-7380

Lydia\_bitsoi@yakama.com

**Prepared by: Lydia Bitsoi**

**Date: April 4, 2025**

**Yakama Nation Tribal Administration - Facility Management**

401 Fort Road

Toppenish, Washington 98948

T: (509) 865-7380

# **BIDDER INFORMATION SHEET**

**If you downloaded this bid from our website, please send this sheet to be added to our bidders list.**

Attention: Lydia Bitsoi, Assistant Tribal Administrative Director

Email: Lydia\_bitsoi@yakama.com

Re: INSTALLATION OF ELECTRIC VEHICLE CHARGING STATIONS

Yakama Nation Bids/Proposal are available on-line. If you downloaded a Bid/Proposal, you are required to digitally submit the following information to the email address above so that you may be added to the bidders list to receive Addenda to this bid.

Name:    \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Title:    \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Organization: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Street Address:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ City:    \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ State/Zip Code:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Work Phone: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Fax:    \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Email:    \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

If you have any questions, please email Lydia\_bitsoi@yakama.com

**REQUEST FOR PROPOSAL**

**THE INSTALLATION OF ELECTRIC VEHICLE CHARGING STATIONS**

**ENTER INTO A CONTRACT AGREEMENT WITH THE YAKAMA NATION**

# **NOTICE TO BIDDERS**

**REQUEST FOR PROPOSAL**

**SUBMISSION DEADLINE:** MAY 2, 2025, 4:00 PM

**BIDDER’S QUESTION/COMMENT PERIOD:** April 7- 25, 2025

**QUESTION SUBMISSION DEADLINE:** April 25, 2025

**BID PROPOSALS UNDER REVIEW** April 26 – May 1, 2025

Questions can be submitted prior to the Bidders question/comment period until May 2, 2025; however, no answers will be provided and/or circulated prior to the April 7- May 2, 2025, bidders question/comment period.

Questions may be submitted in written form no later than April 25, 2025, to:

**RFP Contact Person:** Lydia Bitsoi

 401 Fort Road

 Toppenish, Washington 98948

**Telephone Number:** (509) 865-7380 Direct

**Email Address:** Lydia\_bitsoi@yakama.com

**OVERVIEW**

The Confederated Tribes and Bands of the Yakama Nation are requesting proposals from contractors to install ten (10) EV Charging stations, which must have at least 33% of L2 connectors be J1772 and 33% of DCFC connectors be CCS with a minimum of seven (7) j1772 connectors and the remaining connectors with DCFC and CCS connectors. Whereas a total of twenty (20) Electric Vehicle Charging ports will be installed at the Tribes Agency Headquarters.

Request for Proposals (RFP) must be received prior to **4:00 P.M., on May 2, 2025** (Pacific Daylight Time)**.** RFP’s must be submitted in an email or sealed envelope, marked with the RFP number and title, and returned to the Confederated Tribes and Bands of the Yakama Nation, attention to the RFP Contact Person listed above.

Proposals received later than the designated time and specified date will be returned to the bidder unopened. Facsimile (FAX) copies of the proposal will not be accepted. The Federally recognized tribe reserves the right to accept or reject any or all proposals or any combination thereof and to waive any informality in the bidding process.

Copies of the Request for Proposal (RFP) documents may be obtained from **The Confederated Tribes and Bands of the Yakama Nation, Tribal Administration Department, 401 Fort Road, Toppenish, Washington, 98948,** or at <https://www.yakama.com>

Published: December 29, 2023

# **TABLE OF CONTENTS**

[**BIDDER INFORMATION SHEET** 2](#_Toc194679036)

[**NOTICE TO BIDDERS** 3](#_Toc194679037)

[**TABLE OF CONTENTS** 4](#_Toc194679038)

[**BIDDER’S CHECKLIST** 5](#_Toc194679039)

[**BACKGROUND AND DESCRIPTION** 6](#_Toc194679040)

[**SCOPE OF WORK** 6](#_Toc194679041)

[**CONTRACT TERMS AND CONDITIONS OF PROPOSAL** 7](#_Toc194679042)

[**PROPOSALS** 7](#_Toc194679043)

[**AMENDMENTS:** 7](#_Toc194679044)

[**VALIDITY OF FIRM PROPOSAL/OFFER:** 8](#_Toc194679045)

[**SUBMIT HARD COPY PROPOSAL:** 8](#_Toc194679046)

[**MODIFICATION OR WITHDRAWAL OF PROPOSAL:** 8](#_Toc194679047)

[**LATE PROPOSALS:** 8](#_Toc194679048)

[**PROPOSAL EVALUATION PROCESS:** 8](#_Toc194679049)

[**INFORMATION REQUIRED OF BIDDERS** 9](#_Toc194679050)

[**REFERENCES** 13](#_Toc194679051)

[**NONCOLLUSION DECLARATION** 13](#_Toc194679052)

# **BIDDER’S CHECKLIST**

 Bidder Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Submit this Bidders Checklist with your bid document. Failure to submit this Checklist at bid opening may deem your bid as non-responsive.

 **Required items:**

Bidder’s Checklist (this form) page 5

 Information Required of Bidders

 General Information pages 10-12

 Additional Information page 12

 References page 13

 Non-Collusion Declaration page 14

 Fee Schedule for Installation of EV Charging Stations (if applicable)

 Workers Compensation Certificate

 Letter of Intent to Pay Prevailing Wage

 **Supplemental documents:**

# **BACKGROUND AND DESCRIPTION**

The Confederated Tribes and Bands of the Yakama Nation is a sovereign Tribal Nation whose reservation covers approximately 1.4 million acres. Approximately 12 million acres of territory in Central Washington State was ceded by the original 14 Tribes and Bands of the Yakama Nation established by the Treaty of 1855 with the United States of America.

The contract for purchasing and the installation of the EV charging stations will be the first site for the Nation. The tribe recognizes how economic shifts continue to impact business and environmental changes to the public, which includes inflationary shifts. The tribe is subject to assessing these changes periodically to ensure the best possible resources are available to support tribal and community needs.

The Yakama Nation is seeking to provide electric vehicle (EV) charging services at the Confederated Tribes and Bands of the Yakama Nation’s Main Agency Headquarters through a cooperative agreement with the Washington State Department of Commerce, under the Climate Commitment Act (CCA).

# **SCOPE OF WORK - Summary**

The Yakama Nation desires to select a provider capable of delivering the following:

* To install 10 EV charging stations at 1 site in Toppenish, Washington.
* To install the EV charging stations in accordance with the Washington State Electrical Vehicle Charging Program (WAEVCP) requirements.
	+ Equipment requirements
	+ Installation requirements
	+ Operational requirements
	+ Network requirements

The selected provider should expect to provide these services as established by Yakama Nation pursuant to a Services Contract/Agreement.

The anticipated start date is at the earliest date possible **to be completed by** **September 30, 2025**.

# **CONTRACT TERMS AND CONDITIONS OF PROPOSAL**

The successful contracting firm will be required to enter into a formal contract with the Confederated Tribes and Bands of the Yakama Nation which will include detailed terms and conditions related to the project. This contract will outline the scope of work, deliverables, timeline, payment terms, and any other relevant conditions.

# **PROPOSALS**

Provide one (1) original signature and three (3) bound copies of the proposal shall be provided together and submitted no later than May 2, 2025, at 4:00 p.m.

Proposals shall be delivered to Lydia Bitsoi - Tribal Administration, The Confederated Tribes and Bands of the Yakama Nation, 401 Fort Road/P.O. Box 151, Toppenish, WA 98948. Email: Lydia\_bitsoi@yakama.com

The Bidders are responsible for ensuring that its proposal is received by the Yakama Nation prior to the time and due date deadline and at the designated Yakama Nation location.  **Late proposals will not be accepted**.

The Yakama Nation reserves the right to accept a proposal and enter into an agreement as a result of the initial proposals received, or alternatively, it may elect to conduct negotiations with those Bidders as determined by the Tribe, to be within an acceptable competitive range, or alternatively, to negotiate separately with any Bidders when it is determined to be in the best interest of the Yakama Nation. In addition, the Yakama Nation may request that Bidders provide the best and final offer. The Yakama Nation may negotiate any proposal or best and final offer at any time after the deadline for the submission of proposals.

The Yakama Nation may reject any or all proposals and may waive informalities and minor irregularities in any proposal received.

All questions regarding this proposal must be submitted by email by 4:00 p.m. on April 25, 2025, to Lydia\_bitsoi@yakama.com.  Questions submitted after this time or form other than stated above will not be answered.   Reference “Questions ‐ Bid # 00001 - WAEVCP” in the subject line.

# **AMENDMENTS:**

Bidders are advised that the Yakama Nation reserves the right to amend this RFP at any time. Amendments will be made formally by providing written amendments to all potential Bidders known to have received a copy of the RFP. If, in the sole and absolute discretion of the Yakama Nation, the change is of such nature that additional time is required for Bidders to prepare proposals, the Yakama Nation will change the due date deadline and notify all known Bidders in writing of the revised due date.

a. Bidders must acknowledge receipt of any and all RFP amendments. This shall be done by any one of the following means:

i. In the cover letter or proposal.

ii. By signing and returning a copy of the amendment.

b. Regardless of the delivery method employed by the Bidders, acknowledgement of receipt of amendments must be actually received by the Yakama Nation prior to the specified deadline for the submission of proposals. Failure to acknowledge in writing the receipt of any amendments may result in the rejection of Bidder’s proposal.

# **VALIDITY OF FIRM PROPOSAL/OFFER:**

Each proposal/offer must be a firm irrevocable offer, and remain open and valid for Yakama Nation’s acceptance for ninety (90) days after proposal opening.

# **SUBMIT HARD COPY PROPOSAL:**

Hard copy and email (electronic) proposals will be accepted. Telegraphic, or facsimile offers will NOT be accepted.

# **MODIFICATION OR WITHDRAWAL OF PROPOSAL:**

A Bidder may modify or withdraw a proposal after submission by written notice of withdrawal and re‐submission of a proposal provided that the proposal withdrawal is prior to the due date specified for submission of proposals.

# **LATE PROPOSALS:**

No proposal or proposal modification received after the time and date listed will be considered.

# **PROPOSAL EVALUATION PROCESS:**

1. The Yakama Nation will utilize the proposal following evaluation criteria generally consisting of:

Qualifications and service capabilities (0‐25 points)

Experience and past performance   (0‐20 points)

Quality of Service/Customer Service (0‐20 points)

Cost (0‐35 points)

 Maximum Total Points = 100

1. A Proposal Evaluation Committee will determine which, if any, proposal is in the Yakama Nation’s overall best interest to accept. Using the established criteria, the selecting members will utilize a scale of 100 points to score the proposals. During the evaluation process, the Yakama Nation may request proposal clarifications, explanations and answers, best and final offers, interviews, and other information from a Bidder. The Yakama Nation may request a Bidder to make a presentation and make itself available for an interview.

c. Subject to approval by the Yakama Nation, it is anticipated that a contract will be made with the Bidders whose proposal is determined by the Yakama Nation to be in the overall best interest of the Yakama Nation by applying the evaluation criteria established in this RFP.

**INFORMATION REQUIRED OF BIDDERS**

The Bidders shall furnish all the following information accurately and completely. Failure to comply with this requirement may cause a proposal to be rejected. Additional sheets may be attached if necessary. “You” or “your” as used herein refers to the Bidder’s firm and/or any of its owners, officers, directors, shareholders, parties or principals.

If the same information is provided elsewhere in your proposal materials, then please clearly identify such information in response to any of the following questions.

Please be advised that the Yakama Nation may request verbal or written clarifications or additional information or an interview or presentation at any time.

**GENERAL INFORMATION**

(1) Firm name, address and contact information: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(2) Telephone: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

E‐Mail Address:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Website Address:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(3) Type of firm: (check one)

\_\_\_\_\_Individual \_\_\_\_\_\_Partnership Corporation \_\_\_\_\_Subsidiary Government

\_\_\_\_\_Other: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(4) Names and titles of all Shareholders/officers of the firm (use additional sheet if needed as an optional attachment):

Name\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Title\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Phone Number\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(5) Have you or any of your shareholders ever conducted similar services under a different name or certification or different license number? \_\_\_\_\_\_\_\_\_\_\_\_\_ If Yes, give firm name, address and certification or license number.

(i) Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(ii)Address \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(iii) License No. (if any) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(6) How many years has your firm been in business under its present business name? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_.

(7) How many years of experience does your firm have providing similar services? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_.

(8) To how many public agencies has your firm provided similar services? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_.

(9) Please list the public agencies, including School Districts, for which your firm has provided similar services: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(10) Please attach a short history of the firm including whether it is local, a subsidiary (partially or wholly owned by another entity), national, or international as well as approximate number of employees. Also provide the number of firm offices and locations.

(11) Please attach a copy of your firm’s most recently reviewed financial statement or other financial instruments that would establish your firm’s ability to complete its obligations under any agreement resulting from this RFP.

(12) Please attach or list below why your firm should be selected by the Yakama Nation to provide the solicited services.

(13) Have you or any of your shareholders been in litigation or arbitration of any kind on a question or questions relating to similar services involving a government agency during the prior five (5) years? \_\_\_\_\_\_\_\_.

(a) If Yes, provide the name of the public agency and briefly detail the dispute: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(14) Have you had a services agreement terminated for convenience or default in the prior five (5) years? \_\_\_\_\_\_\_\_.

(a) If Yes, provide details including the name of the other party: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(15) Is your firm, owners, and/or any principal or manager involved in or is your firm aware of any pending litigation regarding professional misconduct, bad faith, discrimination, or sexual harassment? \_\_\_\_\_\_\_\_.

(a) If Yes, provide details: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(16) Is your firm, owners, and/or any managers involved in or aware of any pending disciplinary action and/or investigation conducted by any local, state, tribe or federal agency?   \_\_\_\_\_\_\_\_.

(a) If Yes, provide details: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(17) Does your firm maintain errors and omissions coverage? \_\_\_\_\_\_\_\_.

If so, please provide a current copy of the declaration page showing the maximum liability or policy value.

(18) Will your firm comply with all Yakama Nation, local, State and Federal legal requirements, policies, rules and regulations and laws? \_\_\_\_\_\_\_\_.

**ADDITIONAL INFORMATION**

Please provide any other information that may assist the Yakama Nation in ascertaining your qualifications, capability and customer service under any resultant agreement.

# **REFERENCES**

Have you ever had any direct or indirect business, financial or other connection with any official, employee or consultant of the Yakama Nation? Identify any conflict of interest in (a):

1. Please elaborate and discuss any potential, apparent or actual conflict of interest: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Each firm must include the following references:

1. List at least four (4) clients for whom you have provided similar services. Show the names, addresses, and current telephone numbers of the persons who may be contacted. Information obtained through the references will be evaluated by the Tribe. The Bidders recognizes that to ensure the effectiveness of the information review process, references must be able to speak frankly and openly. Bidders, therefore, releases the organizations and individuals listed in this form from any claim or liability, because of responses given to requests for information by the Tribe regarding the Bidders or the Bidder’s performance of work.

Name Address Phone Number

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

I certify and declare under penalty of perjury under the laws of the State of Washington that the foregoing “Information Required of Bidder”, is true and correct.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Print Name

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Title

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Dated

# **NONCOLLUSION DECLARATION**

**TO BE EXECUTED BY AND SUBMITTED WITH BID**

(Public Contract Code Section 7106)

I,                                         , declare that I am the party making the foregoing proposal, that the proposal is not made in the interest of, or on behalf of, any undisclosed person, partnership, company, association, organization, or corporation; that the proposal is genuine and not collusive or sham; that the proponent has not directly or indirectly induced or solicited any other proponent to put in a false or sham proposal and has not directly or indirectly colluded, conspired, connived, or agreed with any proponent or anyone else to put in a sham proposal, or that anyone shall refrain from responding; that the proponent has not in any manner, directly or indirectly, sought by agreement, communication, or conference with anyone to fix any overhead, profit, or cost element of the proposal price, or of that of any other proponent, or to secure any advantage against the public body awarding the Contract of anyone interested in proposed Contract; that all statements contained in the proposal are true, and, further, that the proponent has not, directly or indirectly, submitted his or her proposal price of any breakdown thereof, or the contents thereof, or divulged information or data relative thereto, or paid, and will not pay, any fee to any corporation, partnership, company association, organization, bid depository, or to any member or agent thereof to effectuate a collusive or sham bid.

I declare under penalty of perjury under the laws of the State of Washington that the foregoing is true and correct.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name of Vendor

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Printed name of Authorized Company Representative

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature of Authorized Company Representative